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Financing of the International Criminal Tribunal for the Prosecution of Persons Responsible for Genocide and Other Serious Violations of International Humanitarian Law Committed in the Territory of Rwanda and Rwandan Citizens Responsible for Genocide and Other Such Violations Committed in the Territory of Neighbouring States between 1 January and 31 December 1994

Budget for the International Criminal Tribunal for the Prosecution of Persons Responsible for Genocide and Other Serious Violations of International Humanitarian Law Committed in the Territory of Rwanda and Rwandan Citizens Responsible for Genocide and Other Such Violations Committed in the Territory of Neighbouring States between 1 January and 31 December 1994, for the biennium 2016-2017: Liquidation

Report of the Secretary-General

Summary

The present report contains the resource requirements for the five-month period from 1 January to 31 May 2016 for the liquidation of the International Criminal Tribunal for the Prosecution of Persons Responsible for Genocide and Other Serious Violations of International Humanitarian Law Committed in the Territory of Rwanda and Rwandan Citizens Responsible for Genocide and Other Such Violations Committed in the Territory of Neighbouring States between 1 January and 31 December 1994.

The resources for the period amount to $2,376,900 net ($2,503,800 gross) before recosting.

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I. Overview

1. The International Criminal Tribunal for the Prosecution of Persons Responsible for Genocide and Other Serious Violations of International Humanitarian Law Committed in the Territory of Rwanda and Rwandan Citizens Responsible for Genocide and Other Such Violations Committed in the Territory of Neighbouring States between 1 January and 31 December 1994 was established by the Security Council in its resolution 955 (1994) of 8 November 1994. In its resolution 1329 (2000), the Security Council expressed its continuing conviction that, in the particular circumstances of Rwanda, the prosecution of persons responsible for genocide and other serious violations of international humanitarian law contributed to the process of national reconciliation and to the restoration and maintenance of peace in Rwanda and in the region.

2. After almost 10 years of existence of the Tribunal, the Security Council, in its resolutions 1503 (2003) and 1534 (2004), called upon the Tribunal to take all possible measures to complete all investigations by the end of 2004, all trial activities at first instance by the end of 2008 and all of its work in 2010 (the completion strategy). In its resolution 1966 (2010), the Council established the International Residual Mechanism for Criminal Tribunals with two branches. The Arusha Branch commenced operations in 1 July 2012 and The Hague Branch on 1 July 2013. In the same resolution, the Council requested the Tribunal to take all possible measures to complete its work by 31 December 2014.

3. The International Criminal Tribunal for Rwanda has completed all trials in the first instance and has one remaining appeal case, the *Nyiramasuhuko et al.* (Butare) case involving six accused persons. The oral hearings in that case were initially projected to take place in December 2014 but were postponed and eventually held in mid-April 2015. When the proposed budget for 2014-2015 was prepared, indications were that the *Nyiramasuhuko et al.* (Butare) appeal judgement would be delivered around August 2015 and that the Tribunal would then close on 30 September 2015 and commence the liquidation exercise in October 2015. However, the current judicial projections indicate that the appeal judgement in the *Nyiramasuhuko et al.* (Butare) case will be delivered in December 2015. Staff members working on the case will be separated by the end of December 2015. Consequently, the full liquidation process of the Tribunal's operations is anticipated to commence in January 2016.

4. Starting in 2013, the Tribunal has been liquidating assets that are no longer needed either by transferring them to the Residual Mechanism or by disposing of them through sale or donation to local institutions. This is continuing through the biennium 2014-2015. In addition, functions of the Tribunal for Rwanda have been progressively transferred to the Mechanism in accordance with the Tribunal's completion strategy and Security Council resolution 1966 (2010). However, owing to the delay in the delivery of the judgement in the *Nyiramasuhuko et al.* case, it is foreseen that a major part of the liquidation workload will be undertaken in the first few months of 2016. The present submission therefore takes into account the ongoing liquidation work and seeks resources to cover work that is anticipated to be completed in 2016.

5. As the Tribunal continues with its liquidation process, it continues to identify and assess the potential risks associated with, for example, the appellate judgement

in the *Nyiramasuhuko et al.* case being delivered in December 2015. Should the judicial calendar slip any further, it will have an impact on the completion date of the Tribunal's mandate and, potentially, of its liquidation.

II. Programme of work

6. The workload anticipated during the liquidation phase includes the disposal of assets, repatriation of staff members and their families, processing of their final entitlements, settlement of liabilities and recovery of receivables, preparation of the final budget performance report, provision of support to the audit of the Tribunal's operations for the biennium 2014-2015, dismantling of the temporary structures, repair and handover of the rented premises to the Arusha International Conference Centre, and finalization of the Tribunal's cases pending at the Management Evaluation Unit or the United Nations Dispute Tribunal. Furthermore, during the liquidation period, it is imperative to ensure that the security of the United Nations assets is guaranteed until they are either transferred to the Residual Mechanism or disposed of in another manner. In that respect, the Tribunal will work closely with the Mechanism to ensure that assets are secured during the liquidation.

III. Budgetary assumptions

7. The proposed liquidation budget for the International Criminal Tribunal for Rwanda has been prepared following in-depth consultations with officials of the International Tribunal for the Former Yugoslavia and the Residual Mechanism in order to harmonize resource requirements.

8. The proposed liquidation team will be headed by the current Head of Administration of the Tribunal, who will take the role of Liquidation Coordinator. The proposed staffing levels are based on the anticipated workload and are grouped in liquidation clusters that cover the core liquidation functions, namely, general services and assets management, human resources, budget and finance, and information technology. The proposed staffing levels will reduce progressively, with the peak of the liquidation process being anticipated within the first three months. The remaining liquidation is projected to be completed by the end of May 2016.

9. Security and health-care services for the Tribunal during the liquidation period will be provided by the Residual Mechanism. General cleaning services and general premises maintenance of the space occupied by the liquidation team will be provided by the Mechanism on a reimbursable basis, based on the assumption that the liquidation team will be co-located with the Residual Mechanism.

10. In view of the imminent closure of the Tribunal, the implementation of Umoja will be limited to processing of the payroll and entitlements of the internationally recruited staff members. The Tribunal will therefore retain all current legacy systems to support operation during the liquidation.

11. From January to March 2016, the liquidation team will be accommodated in the current premises; the cost of the rent is included in the current submission. When the Residual Mechanism moves to its new premises, the remaining members of the liquidation team will be accommodated in the new premises of the Mechanism until the end of May 2016.

12. There will be no procurement of equipment and furniture except where it can be demonstrated that the liquidation process will not be effectively completed by the use of the current assets. Supplies will be kept minimal and will be for the use of the liquidation process only.

13. Only assets that cannot be disposed of before the end of 2015 owing to their continued usage have been included as part of the liquidation workload. Such assets will be progressively disposed of during 2016 as liquidation team members continue to be separated.

IV. Resource requirements

14. The overall resources for the period from 1 January to 31 May 2016 for the liquidation of the International Criminal Tribunal for Rwanda amount to $2,376,900 net ($2,503,800 gross) before recosting.

15. The recosting of the proposed budgetary provisions contained in the present report is in line with the standard regular budget recosting methodology adjusted for a limited period of five months.

16. In January 2016, it is proposed to create 43 positions funded from general temporary assistance. This will include 12 Professionals and 31 support staff. The number of positions will be reduced to 29 for the month of April 2016 and to 17 for the month of May. In total, 175 work-months would be required to complete the liquidation of the Tribunal.

Table 1
Requirements by component
(Thousands of United States dollars)

Component	*2016-2017 estimates before recosting*	*Recosting*	*2016-2017 estimates*
A. Office of the Liquidation Coordinator	296.5	14.4	310.9
B. General services and assets management cluster	910.6	46.7	957.3
C. Human resources cluster	376.9	15.8	392.7
D. Budget and finance cluster	382.9	19.7	402.6
E. Information technology cluster	536.9	27.8	564.7
Total (gross)	**2 503.8**	**124.4**	**2 628.2**
Income from staff assessment	126.9	6.2	133.1
Total (net)	**2 376.9**	**118.2**	**2 495.1**

Table 2
General temporary assistance positions

Category	*1 January to 31 March 2016*	*1 to 30 April 2016*	*1 to 31 May 2016*
Professional and higher			
D-1	1	1	1
P-5	1	–	–
P-4/3	9	8	3
P-2/1	1	1	1
Subtotal	**12**	**10**	**5**
General Service and related			
Other level	15	10	5
Subtotal	**15**	**10**	**5**
Other			
Local level	16	9	7
Subtotal	**16**	**9**	**7**
Total	**43**	**29**	**17**

A. Office of the Liquidation Coordinator

17. The Office of the Liquidation Coordinator will be responsible for the overall coordination of liquidation and administrative activities and oversee the work of all the liquidation clusters. It will be the focal point for activities relating to the Office of Internal Oversight Services, the Board of Auditors, the Management Evaluation Unit and the United Nations Dispute Tribunal. The Office will also be responsible for implementing administrative procedures and guidelines and ensuring strict compliance with the rules and regulations of the United Nations in relation to liquidation activities. The Office of the Liquidation Coordinator will handle any legal issues that might arise during liquidation and will also be responsible for preparing the final liquidation report, which will form part of the Tribunal's legacy.

Table 3
Resource requirements
(Thousands of United States dollars)

Object of expenditure	*2016-2017 estimates before recosting*	*Recosting*	*2016-2017 estimates*
Other staff costs	247.4	12.8	260.2
Other non-post requirements	28.3	0.5	28.8
Staff assessment	20.8	1.1	21.9
Total (gross)	**296.5**	**14.4**	**310.9**
Income from staff assessment	20.8	1.1	21.9
Total (net)	**275.7**	**13.3**	**289.0**

Table 4
General temporary assistance positions

Category	*1 January to 31 March 2016*	*1 to 30 April 2016*	*1 to 31 May 2016*
Professional and higher			
D-1	1	1	1
P-4/3	1	1	1
Subtotal	**2**	**2**	**2**
General Service and related			
Other level	1	1	1
Subtotal	**1**	**1**	**1**
Total	**3**	**3**	**3**

18. Requirements for a total of 15 work-months in the Office of the Liquidation Coordinator would amount to $247,400. The Office will comprise three positions (one D-1, one P-4 and one General Service (Other level)) for five months. The Liquidation Coordinator (D-1 for five months) will coordinate all the administrative activities of the liquidation team. The Legal and Administrative Officer (P-4 for five months) will be responsible for providing legal services. The Administrative Assistant (General Service (Other level) for five months) will provide administrative support.

19. Other non-post requirements in the amount of $28,300 would provide for the cost of three trips to New York for seven days each by the Liquidation Coordinator, a staff member of the budget and finance cluster and a staff member of the human resources cluster for consultations on issues relating to the liquidation.

B. General services and assets management cluster

20. The general services and assets management cluster will be responsible for the disposal of all remaining assets, the dismantling of temporary structures, the return of leased office spaces to the landlord, clearing all outstanding matters relating to the repatriation of judges and staff members and their dependants, and organizing the shipment of their personal effects.

21. The main functions to be carried out during the liquidation phase are as follows:

(a) Physical verification of all existing assets;

(b) Property disposal (expendable and non-expendable), which will involve the transportation of assets to be liquidated, the relocation of furniture from vacant offices, the collection of other assets and the write-off and disposal of all assets by way of commercial sale, donation, transfer or destruction, and the disposal and destruction of the diplomatic plates;

(c) Processing of outstanding claims, which will include clearing all the pending claims with the Ministry of Foreign Affairs and the Tanzania Revenue Authority;

(d) Review and liquidation of outstanding travel obligations, follow-up with the travel agents on the refund of claims, and follow-up with the budget and finance cluster on the outstanding payments to the travel agents for air tickets issued;

(e) Update of the database of diplomatic plates after the check-out of staff members;

(f) Assistance to separating judges and staff members on how to obtain certificates from the International Criminal Police Organization (INTERPOL) to enable them to ship their personal motor vehicles back to their home country;

(g) Clearance with the budget and finance cluster of outstanding payments obligated with regard to the shipment of staff members' personal effects and to entitlement travel;

(h) Dismantling of remaining facilities (containers) and write-off and disposal of recovered assets;

(i) Handover of the Tribunal's permanent facilities to the Government of the United Republic of Tanzania;

(j) Decommissioning of the main generators and main power stabilizer and handover to the Residual Mechanism.

22. Based on the Tribunal's disposal plan, it is estimated that 511 non-expendable items (valued at $4,102,700), 388 expendable items (valued at $320,500) and 11,391 consumables, supplies and spare parts (valued at $610,900) will have to be disposed of in 2016. The items to be disposed of in 2016 are mainly infrastructure items, other assets that would still be in use in December 2015 and furniture in use by staff, which can be disposed of only after the departure of the staff.

Table 5
Resource requirements
(Thousands of United States dollars)

Object of expenditure	*2016-2017 estimates before recosting*	*Recosting*	*2016-2017 estimates*
Other staff costs	581.9	29.9	611.8
Other non-post requirements	291.9	14.9	306.8
Staff assessment	36.8	1.9	38.7
Total (gross)	**910.6**	**46.7**	**957.3**
Income from staff assessment	36.8	1.9	38.7
Total (net)	**873.8**	**44.8**	**918.6**

Table 6
General temporary assistance positions

Category	*1 January to 31 March 2016*	*1 to 30 April 2016*	*1 to 31 May 2016*
Professional and higher			
P-5	1	–	–
P-4/3	2	1	–
Subtotal	**3**	**1**	**–**
General Service and related			
Other level	7	2	–
Subtotal	**7**	**2**	**–**
Other			
Local level	9	3	3
Subtotal	**9**	**3**	**3**
Total	**19**	**6**	**3**

23. Requirements for a total of 66 work-months in the general services and assets management cluster would amount to $581,900. The cluster will comprise 19 positions (1 P-5, 1 P-4, 1 P-3, 7 General Service (Other level) and 9 Local level) for the first three months. This number will be reduced to six positions (one P-4, two General Service (Other level) and three Local level) as of 1 April 2016 and to three positions (Local level) as of 1 May 2016. The Cluster Coordinator (P-5 for three months) will coordinate all the activities of the cluster. The Building Management Services Officer (P-4 for four months) will supervise the engineering and civil works, including the dismantling of all equipment and the refurbishment of the previously occupied spaces. The Assets Management Officer (P-3 for three months) will be responsible for the disposal of assets. The cluster will also comprise an Inventory and Supply Assistant (General Service (Other level)) for three months), two Assets Management Assistants (General Service (Other level) for three months), an Assets Assistant (Local level for three months), a Property Control and Inventory Assistant (General Service (Other level) for four months), three Inventory Clerks (Local level for three months), a Claims Supervisor (General Service (Other level) for three months), a Claims Assistant (General Service (Other level) for four months), two Claims Clerks (one Local level for three months and one Local level for five months), a Procurement Assistant (General Service (Other level) for three months), a Travel Assistant (Local level for five months), a Logistics Clerk (Local level for five months) and an Electrician (Local level for three months).

24. Non-post requirements in the amount of $291,900 would provide for the rental of premises, the alteration of premises, utilities and maintenance services, the rental of office equipment, external printing, supplies, fuel and vehicle maintenance.

C. Human resources cluster

25. The human resources cluster will address human resources matters in the following areas:

(a) Staff administration: The cluster will be responsible for the administration of benefits, allowances and entitlements (in particular, separation benefits and entitlements) for staff members, judges and their eligible dependants within the framework of the delegation of authority and the framework of the exceptional measures granted to the Tribunal. The cluster will process separation documents, including separation personnel actions, pension documents, after-service health insurance forms, separation checklists, education grant claims and settlements, attendance record cards, completed F-10 claim forms as proof of travel, and repatriation grant letters as proof of repatriation. The cluster will also facilitate the return of United Nations laissez-passer to Headquarters for cancellation, respond to follow-up queries from staff on the payment of final pay and entitlements, review the staff official status files and confirm that all outstanding proof of travel documents have been submitted;

(b) Welfare and staff counselling: The cluster will continue to provide personal counselling sessions and career counselling to the departing staff and the remaining members of the liquidation team, especially in relation to stress and other issues that could be generated by the closure of the Tribunal;

(c) Official status files and other human resources records: The cluster will maintain administrative records of staff to enable the finalization of their entitlements. It will also assist in preparing those files for transfer to the Residual Mechanism. During the first quarter of 2016, the following files will be transferred to the Residual Mechanism: files of judges separated in the last quarter of 2015, all recruitment case files, education grant files for staff separating in 2015, 2015 attendance records, official status files of staff separating in the last quarter of 2015, and consultant files. During the first and second quarters of 2016, the management of medical insurance plan uploads will be transferred to the Residual Mechanism, in addition to all other remaining human resources records.

Table 7
Resource requirements
(Thousands of United States dollars)

Object of expenditure	*2016-2017 estimates before recosting*	*Recosting*	*2016-2017 estimates*
Other staff costs	346.4	14.7	361.1
Other non-post requirements	–	–	–
Staff assessment	30.5	1.1	31.6
Total (gross)	**376.9**	**15.8**	**392.7**
Income from staff assessment	30.5	1.1	31.6
Total (net)	**346.4**	**14.7**	**361.1**

Table 8
General temporary assistance positions

Category	*1 January to 31 March 2016*	*1 to 30 April 2016*	*1 to 31 May 2016*
Professional and higher			
P-4/3	3	3	–
Subtotal	**3**	**3**	**–**
General Service and related			
Other level	3	3	2
Subtotal	**3**	**3**	**2**
Other			
Local level	1	1	1
Subtotal	**1**	**1**	**1**
Total	**7**	**7**	**3**

26. Requirements for a total of 31 work-months in the human resources cluster would amount to $346,400. The cluster will comprise seven positions (one P-4, two P-3, three General Service (Other level) and one Local level) for the first four months. This number will be reduced to three positions (two General Service (Other level) and one Local level) as of 1 May 2016. The cluster will have to retain adequate human resources personnel to carry out certification and approval functions relating to the entitlements of separating staff members. The Human Resources Officer (P-4 for four months) will coordinate all human resources matters during the liquidation. The Human Resources Officer (P-3 for four months) will certify all entitlements and sign separation documents to enable payments to departing staff members. The Human Resources Officer based in New York (P-3 for four months) will handle all personnel action forms and follow up on the payment of final entitlements. The cluster will also comprise two Human Resources Assistants (one General Service (Other level) for five months and one General Service (Other level) for four months), a Human Resources Assistant based in New York (General Service (Other level) for five months), and a Human Resources Assistant (Local level for five months).

D. Budget and finance cluster

27. During the liquidation phase, the budget and finance cluster will undertake the following functions:

(a) Processing accounts receivable: Preparation of documentation on outstanding receivables, which includes correspondence on action for recovery taken to date and projected date of recovery, documenting outstanding value added tax reclaims not yet refunded by the Rwanda and Tanzania Revenue Authorities with justification for retention, justifying outstanding receivables from the Tanzania Revenue Authority with respect to the telecommunications levies, reconciliation of

the remittance account with Headquarters, recovery of vendors' deposits and processing of the write-off of non-collectable items;

(b) Processing accounts payable: Disbursement or offsetting against outstanding receivable amounts, establishment of payables for disbursement for outstanding salaries and final entitlements not yet processed, for education grant claims not yet received and for unpaid judges' pensions and other entitlements;

(c) Preparing and paying salaries for local staff and the local portions of salaries for international staff;

(d) Processing payments relating to travel and education grants and advances;

(e) Reviewing and liquidating obligations;

(f) Ensuring that remaining petty cash funds are returned and final claims settled;

(g) Ensuring that assets are appropriately reflected in the accounts before their transfer, disposal or destruction and coordinating with the assets management team to ensure that amounts received from the disposal of assets are properly reflected in the accounts;

(h) Preparing bank reconciliations;

(i) Managing the budget and preparing the final budget performance report;

(j) Facilitating external and internal audits;

(k) Preparing the final International Public Sector Accounting Standards (IPSAS)-compliant accounts.

Table 9
Resource requirements
(Thousands of United States dollars)

Object of expenditure	*2016-2017 estimates before recosting*	*Recosting*	*2016-2017 estimates*
Other staff costs	265.7	13.7	279.4
Other non-post requirements	100.0	5.1	105.1
Staff assessment	17.2	0.9	18.1
Total (gross)	**382.9**	**19.7**	**402.6**
Income from staff assessment	17.2	0.9	18.1
Total (net)	**365.7**	**18.8**	**384.5**

Table 10
General temporary assistance positions

Category	*1 January to 31 March 2016*	*1 to 30 April 2016*	*1 to 31 May 2016*
Professional and higher			
P-4/3	2	2	2
Subtotal	**2**	**2**	**2**
General Service and related			
Other level	1	1	1
Subtotal	**1**	**1**	**1**
Other			
Local level	3	2	2
Subtotal	**3**	**2**	**2**
Total	**6**	**5**	**5**

28. Requirements for a total of 28 work-months in the budget and finance cluster would amount to $265,700. The cluster will comprise six positions (one P-4, one P-3, one General Service (Other level) and three Local level) for the first three months. This number will be reduced to five positions (one P-4, one P-3, one General Service (Other level) and two Local level) as of 1 April 2016. The Budget and Finance Officer (P-4 for five months) will be in charge of the overall coordination of the liquidation activities of the cluster. The Finance Officer (P-3 for five months) will be in charge of all accounts and financial transactions, including the closure of the accounts for 2014-2015. The cluster will also comprise a Budget Assistant (General Service (Other level) for five months), a Finance Clerk (Local level for three months) and two Finance Assistants (Local level for five months).

29. Non-post requirements in the amount of $100,000 would provide for external audit fees.

E. Information technology cluster

30. During the liquidation phase, the information technology cluster will provide support on business process systems, maintenance of the locally developed lotus applications, Internet, servers, very small aperture terminal (VSAT) and radio communication services and perform the following duties:

(a) Decommissioning and dismantling of the Tribunal's back office equipment, including data backup, preservation, archival, transfer, storage and disposal as necessary. This includes three EMC and Hewlett Packard storage area network systems. Over 100 terabytes of data will be backed up on tapes and transferred to the Residual Mechanism. Two data centres containing over 100 physical servers, multiple virtual servers, eight tape libraries, two core backbone switches and edge routers, monitoring equipment and dozens of floor switches, and modem routers will be shut down and cleaned out for security;

(b) Dismantling of radio communication towers, VSAT earth station equipment and all associated electronics;

(c) Dismantling, removal and relocation of VSAT dishes, very high frequency (VHF) radio, rural telephony systems and other associated telecommunications equipment;

(d) Dismantling of cabling and networks: A total of 8 to 12 kilometres of cable (fibre optics and copper) carrying data and voice communication across the Arusha International Conference Centre campus to be dismantled, disconnected and retrieved for disposal or transfer;

(e) Preparation of an estimated 300 personal computing equipment and associated peripherals for disposal, including the removal of internal hard disks.

Table 11
Resource requirements
(Thousands of United States dollars)

Object of expenditure	*2016-2017 estimates before recosting*	*Recosting*	*2016-2017 estimates*
Other staff costs	330.8	17.0	347.8
Other non-post requirements	184.5	9.6	194.1
Staff assessment	21.6	1.2	22.8
Total (gross)	**536.9**	**27.8**	**564.7**
Income from staff assessment	21.6	1.2	22.8
Total (net)	**515.3**	**26.6**	**541.9**

Table 12
General temporary assistance positions

Category	*1 January to 31 March 2016*	*1 to 30 April 2016*	*1 to 31 May 2016*
Professional and higher			
P-4/3	1	1	–
P-2/1	1	1	1
Subtotal	**2**	**2**	**1**
General Service and related			
Other level	3	3	1
Subtotal	**3**	**3**	**1**
Other			
Local level	3	3	1
Subtotal	**3**	**3**	**1**
Total	**8**	**8**	**3**

31. Requirements for a total of 35 work-months in the information technology cluster would amount to $330,800. The cluster will comprise eight positions (one P-4, one P-2, three General Service (Other level) and three Local level) for the first four months. This number will be reduced to three positions (one P-2, one General Service (Other level) and one Local level) as of 1 May 2016. The information technology cluster Coordinator (P-4 for four months) will provide overall supervision and coordination of the activities relating to information technology systems. The Associate Information Network Officer (P-2 for five months) will provide security management of information technology infrastructures. The cluster will also comprise a Telecommunications Technician (General Service (Other level) for four months), a Management Information Systems/Electronic Data Processing Assistant (General Service (Other level) for four months), an Information Systems Assistant (General Service (Other level) for five months), a Computer Systems Clerk (Local level for five months), a Telecommunications Technician (Local level for four months) and a Billing Clerk (Local level for four months).

32. Non-post requirements in the amount of $184,500 would provide for commercial communications, Internet services, software licences and electronic data processing and communications supplies.

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Security Council

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Agenda item 37
The situation in the Middle East

Security Council
Seventieth year

Identical letters dated 23 October 2015 from the Permanent Representative of Lebanon to the United Nations addressed to the Secretary-General and the President of the Security Council

On instructions from my Government, I transmit to you herewith a statistical summary of Israeli violations of Security Council resolution 1701 (2006) committed during the month of September 2015 (see annex).

I should be grateful if you would have the present letter and its annex circulated as a document of the General Assembly, under agenda item 37, and of the Security Council.

(*Signed*) Nawaf **Salam**
Ambassador
Permanent Representative

15-18983 (E) 041115 051115

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Annex to the identical letters dated 23 October 2015 from the Permanent Representative of Lebanon to the United Nations addressed to the Secretary-General and the President of the Security Council

Land violations

Date	*Time*	*Nature of violation*
2 September 2015	0930	A strong explosion was heard near the Israeli enemy's Ramta position in the occupied Shab'a Farms.
	1150	Opposite the town of Alma al-Sha'b, three Israeli enemy personnel directed curses in Arabic at the personnel of Lebanese Army observation post L130.
3 September 2015	0400 0700	Inside the occupied Shab'a Farms, the Israeli enemy conducted an exercise in which it used artillery, machine guns and medium-size weapons.
	0900	Inside occupied Palestinian territory, opposite Sahl al-Khiyam, near point B90, an Israeli enemy patrol comprising two Hummer vehicles, two Defender vehicles and a Poclain bulldozer repaired the road next to the technical fence. As the work was being done, the patrol members loaded the 12.7 mm machine gun mounted on the Hummer vehicle and pointed their weapons towards a Lebanese Army patrol. The work ended at 1800 hours, and the patrol withdrew into occupied territory.
8 September 2015	1755	An Israeli enemy patrol comprising two Hummer vehicles and one Defender vehicle approached opposite the Mahafir-Udaysah area. Eight members of the patrol descended, opened the gate and crossed the technical fence. They proceeded some 35 metres into Lebanese territory (to which Lebanon maintains a claim) and photographed it. The patrol members and vehicles left at 1820 hours and headed towards occupied territory and closed gate.
9 September 2015	1115	An Israeli enemy patrol comprising one Defender vehicle and one Hummer vehicle with a pole-mounted camera arrived at Fatimah Gate 5, opposite Sahl al-Khiyam, and pointed the camera towards Lebanese territory. The patrol withdrew into occupied territory at 1150 hours.
10 September 2015	0600 0800	The sound of several explosions and bursts of gun fire were heard around the Israeli enemy's positions inside the occupied Shab'a Farms.
13 September 2015	0800 1235	As the Israeli enemy was building a road along the technical fence inside occupied Palestinian territory, opposite the town of Rumaysh, between points BP14 (1) and BP14 (2), an enemy patrol comprising a Hummer vehicle, seven soldiers and a Merkava tank took up a position at point BP14, twice pointing the tank's cannon towards a Lebanese Army patrol that was in Lebanese territory.
	1700	Two civilian buses stopped opposite the Lebanese Army temporary checkpoint overlooking Udaysah and approximately 70 persons carrying Palestinian flags descended in order to take pictures. At the same time, an enemy Hummer vehicle set out from the Udaysah East 2 post in occupied territory and stopped opposite the above-mentioned point. An enemy soldier descended from the vehicle and raised his foot towards the civilians. The vehicle returned towards the Udaysah East 2 post at 1730 hours.

Date	*Time*	*Nature of violation*
17 September 2015	0630 0800	The sound of several explosions was heard in the Shab'a Farms.
	1000	Opposite the Ra's al-Naqurah position, the members of an Israeli enemy patrol directed obscene gestures at a Lebanese Army patrol.
20 September 2015	1310	In occupied Palestinian territory, opposite the town of Ramiyah, between points BP10 (1) and B28, two Israeli enemy Poclain excavators escorted by a Nakpadon vehicle crossed the technical fence and proceeded to clear a dirt road approximately 80 metres long and 4 metres wide between the above-mentioned points, without violating the Blue Line. All of the vehicles returned to occupied territory at 1915 hours.
26 September 2015	2200 2230	In the occupied territories, the Israeli enemy fired five flare shells over the Fashkul post.
30 September 2015	1700	In the town of Bani Hayan, Marj Uyun, a Lebanese Army patrol discovered an Israeli surveillance device disguised as a rock. The device, which consists of a camera and transmitters, had been placed there earlier by the Israeli enemy to monitor Lebanese territory.

Sea violations

Date	*Time*	*Nature of violation*
1 September 2015	1035	Opposite Ra's al-Naqurah, an Israeli enemy military launch violated the southern maritime boundary established by Decree 6433 (2011) of 1 October 2011, proceeding some 223 metres into Lebanese territorial waters over a five-minute period before setting off in the direction of occupied Palestinian territorial waters.
	1118	Opposite Ra's al-Naqurah, an Israeli enemy military launch violated the southern maritime boundary established by Decree 6433 (2011), proceeding some 240 metres into Lebanese territorial waters over a three-minute period before setting off in the direction of occupied Palestinian territorial waters.
	1405	Opposite Ra's al-Naqurah, an Israeli civilian ship accompanied by a Zodiac boat violated the southern maritime boundary established by Decree 6433 (2011), proceeding some 50 metres into Lebanese territorial waters over a 25-minute period before setting off in the direction of occupied Palestinian territorial waters.
2 September 2015	0902	Opposite Ra's al-Naqurah, at the line of buoys, a warship and another vessel belonging to the Israeli enemy violated the southern maritime boundary established by Decree 6433 (2011) and the personnel aboard proceeded to pull red floating objects out of the water. They then dropped two red buoys into the water, the first approximately 20 metres inside Lebanese territorial waters and the second approximately 40 metres inside Lebanese territorial waters. The ships then set off in the direction of occupied Palestinian territorial waters.

Date	*Time*	*Nature of violation*
	1000	Opposite Ra's al-Naqurah, an Israeli enemy military launch violated the southern maritime boundary established by Decree 6433 (2011), proceeding some 260 metres into Lebanese territorial waters over a 90-minute period before setting off in the direction of occupied Palestinian territorial waters.
	2010	From inside occupied Palestinian territorial waters, an Israeli enemy buoy intermittently directed a searchlight towards Lebanese territorial waters until 0515 hours on 3 September 2015.
3 September 2015	0500 0555	From inside occupied Palestinian territory at its position opposite Ra's al-Naqurah, the Israeli enemy directed a searchlight towards Lebanese territorial waters for four periods of 3 minutes each.
	1023	Opposite Ra's al-Naqurah, an Israeli enemy military launch violated the southern maritime boundary established by Decree 6433 (2011), proceeding some 295 metres into Lebanese territorial waters over a 29-minute period before setting off in the direction of occupied Palestinian territorial waters.
	1025	Opposite Ra's al-Naqurah, an Israeli enemy military launch violated the southern maritime boundary established by Decree 6433 (2011), proceeding some 295 metres into Lebanese territorial waters over a 22-minute period before setting off in the direction of occupied Palestinian territorial waters.
9 September 2015	0750	Opposite Ra's al-Naqurah, an Israeli enemy military launch violated the southern maritime boundary established by Decree 6433 (2011), proceeding some 260 metres into Lebanese territorial waters over a three-minute period before setting off in the direction of occupied Palestinian territorial waters.
	0814	Opposite Ra's al-Naqurah, an Israeli enemy military launch violated the southern maritime boundary established by Decree 6433 (2011), proceeding some 278 metres into Lebanese territorial waters over a 19-minute period before setting off in the direction of occupied Palestinian territorial waters.
15 September 2015	1945 2045	From its position in occupied Palestinian territory opposite Ra's al-Naqurah, the Israeli enemy directed a searchlight towards Lebanese territorial waters four times, the first time for 20 seconds, the second and third times for one minute and the fourth time for 30 seconds.
22 September 2015	0745	Opposite Ra's al-Naqurah, an Israeli enemy military launch violated the southern maritime boundary established by Decree 6433 (2011), proceeding some 185 metres into Lebanese territorial waters over a three-minute period before setting off in the direction of occupied Palestinian territorial waters.
30 September 2015	1740	Opposite Ra's al-Naqurah, an Israeli enemy military launch violated the southern maritime boundary established by Decree 6433 (2011), proceeding some 370 metres into Lebanese territorial waters over a two-minute period before setting off in the direction of occupied Palestinian territorial waters.

Air violations

Date	*Time*	*Nature of violation*
1 September 2015	0610	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Alma al-Sha'b. It circled over Riyaq, Baalbek and Hirmil before leaving at 0930 hours over Alma al-Sha'b.
	1015	Two Israeli enemy warplanes violated Lebanese airspace, entering over Rumaysh. They circled over all regions of Lebanon before leaving at 1200 hours over Alma al-Sha'b.
	1815	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over the Western Bekaa before leaving at 0630 hours on 2 September over Kafr Killa.
3 September 2015	0615	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Alma al-Sha'b. It circled over Riyaq, Baalbek, Hirmil and the South before leaving at 1715 hours over Naqurah.
	1005	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Naqurah. It circled over Beirut and its suburbs, Batrun, Shikka, Arz, Jubayl, Kasrawan, Matn and Ba'abda before leaving at 1610 hours over Naqurah.
	1750	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Naqurah. It circled over Riyaq, Baalbek and Hirmil before leaving at 2350 hours over Naqurah.
4 September 2015	0910	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over Sir al-Dinniyah, Arz, Baalbek, Hirmil and the North before leaving at 1550 hours over Kafr Killa.
	1355	Two Israeli enemy warplanes violated Lebanese airspace, entering over Kafr Killa. They circled over all regions of Lebanon before leaving at 1445 hours over Naqurah.
5 September 2015	1015	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Naqurah. It circled over the South before leaving at 1825 hours over Alma al-Sha'b.
6 September 2015	1010	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over Riyaq, Baalbek, Hirmil and the South before leaving at 2100 hours over Alma al-Sha'b.
8 September 2015	1915	Two Israeli enemy warplanes violated Lebanese airspace, entering over the sea off Naqurah. They circled over all regions of Lebanon before leaving at 2000 hours over Naqurah.
	2330	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over Riyaq, Baalbek, Hirmil and Arz before leaving at 1125 hours on 9 September over Kafr Killa.
9 September 2015	1905	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over Riyaq, Baalbek and Hirmil before leaving at 0630 hours on 10 September over Rumaysh.

Date	*Time*	*Nature of violation*
12 September 2015	0030	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over Hasbayya, Rashayya and the South before leaving at 0530 hours over Kafr Killa.
	0905	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over Hasbayya, Rashayya and the South before leaving at 1420 hours over Rumaysh.
13 September 2015	0630	An Israeli enemy reconnaissance aircraft violated Lebanese territory, entering over Kafr Killa. It circled over the Western Bekaa, the South, Riyaq, Baalbek and Hirmil before leaving at 1815 hours over Rumaysh.
	1000	Two Israeli enemy warplanes violated Lebanese airspace, entering over Kafr Killa. They circled over all regions of Lebanon before leaving at 1130 hours over Alma al-Sha'b.
14 September 2015	0545	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Alma al-Sha'b. It circled over Riyaq, Baalbek and Hirmil before leaving at 1330 hours over Kafr Killa.
15 September 2015	0645	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over Riyaq, Baalbek, Hirmil and the South before leaving at 1300 hours over Kafr Killa.
16 September 2015	0700	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over Riyaq, Baalbek, Hirmil and the South before leaving at 1635 hours over Naqurah.
17 September 2015	0830	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over Beirut and its suburbs, Jubayl and Batrun before leaving at 1400 hours over Alma al-Sha'b.
	0945	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Alma al-Sha'b. It circled over the South before leaving at 1730 hours over Rumaysh.
	1030	Two Israeli enemy warplanes violated Lebanese airspace, entering over Kafr Killa. They circled over all regions of Lebanon before leaving at 1215 hours over Alma al-Sha'b.
	1045	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Alma al-Sha'b. It circled over the South before leaving at 2100 hours over Kafr Killa.
18 September 2015	0615	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Alma al-Sha'b. It circled over Riyaq, Baalbek and Hirmil before leaving at 1920 hours over Rumaysh.
	1015	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over the South, Hirmil and Akkar before leaving at 1605 hours over Kafr Killa.

Date	*Time*	*Nature of violation*
19 September 2015	0720	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Naqurah. It circled over Beirut, Ba'abda, Matn, Riyaq, Baalbek and the South before leaving at 1815 hours over Alma al-Sha'b.
	0755	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over the occupied Shab'a Farms. It circled over the Western Bekaa, Riyaq and the South before leaving at 1250 hours over Naqurah.
20 September 2015	0805	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Naqurah. It circled over Iqlim al-Kharrub and the South before leaving at 1320 hours over Rumaysh.
	0825	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Alma al-Sha'b. It circled over Riyaq, Baalbek and Hirmil before leaving at 1830 hours over Naqurah.
21 September 2015	0650	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Naqurah. It circled over Riyaq, Baalbek and Hirmil before leaving at 1810 hours over Kafr Killa.
23 September 2015	0850	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Aytarun. It circled over the South before leaving at 2020 hours over Kafr Killa.
24 September 2015	0710	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over Riyaq, Baalbek and Hirmil before leaving at 2205 hours over Alma al-Sha'b.
	0755	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over the occupied Shab'a Farms. It circled over the Western Bekaa before leaving at 1405 hours over Rumaysh.
	1010	Two Israeli enemy warplanes violated Lebanese airspace, entering over Aytarun. They circled over all regions of Lebanon before leaving at 1255 hours over Alma al-Sha'b.
	1014	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Naqurah. It circled over Riyaq, Baalbek, Hirmil, Akkar and Beirut and its suburbs before leaving at 2030 hours over Rumaysh.
25 September 2015	1005	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Rumaysh. It circled over Riyaq, Baalbek and Hirmil before leaving at 1600 hours over Rumaysh.
26 September 2015	0600	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Alma al-Sha'b. It circled over Riyaq, Baalbek and Hirmil before leaving at 1410 hours over Kafr Killa.
	1200	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Rumaysh. It circled over Riyaq, Baalbek and Hirmil before leaving at 1830 hours over Alma al-Sha'b.

Date	*Time*	*Nature of violation*
27 September 2015	0825	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over Riyaq and Baalbek before leaving at 1250 hours over Kafr Killa.
28 September 2015	0615	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Naqurah. It circled over Riyaq, Baalbek and the Western Bekaa before leaving at 1310 hours over Rumaysh.
	0835	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Kafr Killa. It circled over Riyaq, Baalbek and Hirmil before leaving at 1320 hours over Kafr Killa.
29 September 2015	0605	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Naqurah. It circled over Riyaq and Baalbek before leaving at 1900 hours over Kafr Killa.
30 September 2015	0615	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Alma al-Sha'b. It circled over Riyaq, Baalbek and Hirmil before leaving at 2140 hours over Rumaysh.
	1330	An Israeli enemy reconnaissance aircraft violated Lebanese airspace, entering over Naqurah. It circled over Riyaq, Baalbek, Hirmil and the South before leaving at 1200 hours over Rumaysh.

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Pattern of conferences

Report of the Fifth Committee

Rapporteur: Mr. Gert **Auväärt** (Estonia)

I. Introduction

1. At its 2nd plenary meeting, on 18 September 2015, the General Assembly, on the recommendation of the General Committee, decided to include in the agenda of its seventieth session the item entitled "Pattern of conferences" and to allocate it to the Fifth Committee.

2. The Fifth Committee considered the item at its 8th and 11th meetings, on 21 October and 3 November 2015. Statements and observations made in the course of the Committee's consideration of the item are reflected in the relevant summary records (A/C.5/70/SR.8 and 11).

3. For its consideration of the item, the Committee had before it the following documents:

(a) Report of the Committee on Conferences for 2015 (A/70/32);

(b) Report of the Secretary-General on the pattern of conferences (A/70/122);

(c) Related report of the Advisory Committee on Administrative and Budgetary Questions (A/70/432).

II. Consideration of draft resolution A/C.5/70/L.4

4. At its 11th meeting, on 3 November, the Committee had before it a draft resolution entitled "Pattern of conferences" (A/C.5/70/L.4), submitted by the Chair of the Committee on the basis of informal consultations coordinated by the representative of Angola.

5. At the same meeting, the Committee adopted draft resolution A/C.5/70/L.4 without a vote (see para. 6).

Please recycle

III. Recommendation of the Fifth Committee

6. The Fifth Committee recommends to the General Assembly the adoption of the following draft resolution:

Pattern of conferences

The General Assembly,

Recalling its previous resolutions on the pattern of conferences, including resolution 69/250 of 29 December 2014,

Recalling also its previous resolutions on multilingualism, including resolution 69/324 of 11 September 2015,

Reaffirming its resolution 42/207 C of 11 December 1987, in which it requested the Secretary-General to ensure the equal treatment of the official languages of the United Nations,

Having considered the report of the Committee on Conferences for 2015[1] and the relevant report of the Secretary-General,[2]

Having also considered the report of the Advisory Committee on Administrative and Budgetary Questions,[3]

Reaffirming the provisions relating to conference services in its resolutions on multilingualism, in particular resolution 69/324,

Reaffirming also the role of the Fifth Committee of the General Assembly in administrative and budgetary matters,

Recalling its resolution 14 (I) of 13 February 1946 and the role of the Advisory Committee on Administrative and Budgetary Questions as a subsidiary body of the General Assembly,

I
Calendar of conferences and meetings

1. *Welcomes* the report of the Committee on Conferences for 2015;[1]

2. *Approves* the draft biennial calendar of conferences and meetings of the United Nations for 2016 and 2017, as submitted by the Committee on Conferences,[4] taking into account the observations of the Committee and subject to the provisions of the present resolution;

3. *Authorizes* the Committee on Conferences to make any adjustments to the biennial calendar of conferences and meetings for 2016 and 2017 that may become necessary as a result of actions and decisions taken by the General Assembly at its seventieth session;

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[1] *Official Records of the General Assembly, Seventieth Session, Supplement No. 32* (A/70/32).

[2] A/70/122.

[3] A/70/432.

[4] See *Official Records of the General Assembly, Seventieth Session, Supplement No. 32* (A/70/32), annex II.

4. *Notes with satisfaction* that the Secretariat has taken into account the arrangements referred to in relevant resolutions of the General Assembly regarding the pattern of conferences, including resolutions 53/208 A of 18 December 1998, 54/248 of 23 December 1999 and 69/250 concerning Orthodox Good Friday, Yom Kippur, Day of Vesak, Diwali, Gurpurab, Orthodox Christmas and the official holidays of Eid al-Fitr and Eid al-Adha, and requests all relevant intergovernmental bodies to continue to observe the applicable decisions when planning their meetings;

5. *Requests* the Secretary-General to ensure that any modification to the calendar of conferences and meetings is implemented strictly in accordance with the mandate of the Committee on Conferences and other relevant resolutions of the General Assembly;

6. *Invites* Member States to include in new legislative mandates adequate information on the modalities for the organization of conferences or meetings;

7. *Recalls* rule 153 of its rules of procedure, and, for resolutions involving expenditure, requests the Secretary-General to include the modalities of conferences, taking into account the trends of similar meetings, with a view to mobilizing conference services and documentation in the most efficient and cost-effective manner possible;

8. *Reaffirms* the need to address the issue of duplications and redundancies in conference servicing, and notes in this regard that the Economic and Social Council decided in its resolution 2013/13 of 22 July 2013 to consider at a later date the necessity of reviewing its provisional biennial calendar of conferences and meetings in the light of the ongoing intergovernmental consultations on the further strengthening of the Council;

II
Utilization of conference-servicing resources

9. *Reaffirms* the practice that, in the use of conference rooms, priority must be given to meetings of Member States;

10. *Calls upon* the Secretary-General and Member States to adhere to the guidelines and procedures contained in the administrative instruction for the authorization of the use of United Nations premises for meetings, conferences, special events and exhibits;[5]

11. *Emphasizes* that such meetings, conferences, special events and exhibits must be consistent with the purposes and principles of the United Nations;

12. *Notes* that the overall utilization factor at the four main duty stations in 2014 was 86 per cent, that in 2013 it was 82 per cent and that in 2012 it was 84 per cent, which is above the established benchmark of 80 per cent;

13. *Welcomes* the steps taken by those bodies that have adjusted their programmes of work in order to achieve the optimum utilization of conference-servicing resources, and requests the Committee on Conferences to intensify consultations with the secretariats and bureaux of bodies that underutilize their conference-servicing resources;

[5] ST/AI/416.

14. *Also welcomes* the efforts undertaken by the Secretary-General to increase the utilization rates of conference-servicing resources, and in this regard encourages the Secretary-General to enhance the efficiency of conference servicing and to report thereon to the General Assembly at its seventy-first session;

15. *Urges* those intergovernmental bodies whose average utilization factor has for the past 10 years been below the benchmark of 80 per cent to take that factor into account when planning their future sessions in order to achieve that benchmark;

16. *Recognizes* that late starts and unplanned early endings seriously affect the utilization factor of the bodies owing to the amount of time lost, and invites the secretariats and bureaux of bodies to pay adequate attention to avoiding late starts and unplanned early endings;

17. *Notes* that for meetings held in New York of bodies entitled to meet "as required", 97 per cent of requests for interpretation were met in 2014, compared with 98 per cent in 2013 and 97 per cent in 2012, and requests the Secretary-General to continue to impress upon such bodies the need to continue to improve the utilization of the conference services provided and to report on the provision of conference services to those bodies through the Committee on Conferences;

18. *Reiterates its request* to intergovernmental bodies to review their meeting entitlements and to plan and adjust their programmes of work on the basis of their actual utilization of conference-servicing resources in order to improve their efficient use of conference services;

19. *Recognizes* the importance of meetings of regional and other major groupings of Member States for the smooth functioning of the sessions of intergovernmental bodies, requests the Secretary-General to ensure that, as far as possible, all requests for conference services for the meetings of regional and other major groupings of Member States are met, and requests the Secretariat to inform the requesters as early as possible about the availability of conference services, including interpretation, as well as about any changes that might occur before the holding of meetings;

20. *Notes* that the percentage of meetings held by regional and other major groupings of Member States that were provided with interpretation services at the four main duty stations was 85 per cent in 2014, as compared with 93 per cent in 2013 and 91 per cent in 2012, and requests the Secretary-General to continue to employ innovative means to address the difficulties experienced by Member States owing to the lack of conference services for some meetings of regional and other major groupings of Member States and to report thereon to the General Assembly through the Committee on Conferences;

21. *Once again urges* intergovernmental bodies to spare no effort at the planning stage to take into account the meetings of regional and other major groupings of Member States, to make provision for such meetings in their programmes of work and to notify conference services, well in advance, of any cancellations so that unutilized conference-servicing resources may, to the extent possible, be reassigned to meetings of regional and other major groupings of Member States;

22. *Welcomes* the efforts of all users of conference services to inform the Secretariat as early as possible of any cancellation of service requests so as to allow for such services to be smoothly redeployed to other meetings;

23. *Notes with satisfaction* that, in accordance with several resolutions of the General Assembly, including resolution 69/250, paragraph 28, in conformity with the headquarters rule, all meetings of Nairobi-based United Nations bodies were held in Nairobi in 2014, and requests the Secretary-General to report thereon to the Assembly at its seventy-first session through the Committee on Conferences;

24. *Notes* the ongoing efforts aimed at improving the conference facilities at the Economic Commission for Africa, and in this regard encourages the Secretary-General to ensure that the improvement of the facilities, in particular Africa Hall, is completed in a timely manner;

25. *Recognizes* the improvement in the rate of utilization of the conference centre of the Economic Commission for Africa, and in this regard requests the Secretary-General to continue to explore, including with such partners as the African Union, additional means to increase the utilization of the conference centre and to report thereon, including on the impact of the initiatives of the Commission, to the General Assembly;

26. *Requests* the Secretary-General to continue to encourage the heads of entities of the United Nations system to use as a matter of priority, when applicable, the conference centre of the Economic Commission for Africa to ensure greater utilization of the conference facilities;

27. *Recognizes* the proactive efforts of the Secretary-General to identify ways to enhance efficiency and effectiveness in conference services;

28. *Requests* the Secretary-General to continue his efforts aimed at improving conference servicing at the four main duty stations, including through addressing or eliminating possible duplication, overlap and redundancy, and identifying innovative ideas, potential synergies and other cost-saving measures, without compromising quality or affecting the provision of services, and to report annually on the progress made in this regard;

29. *Reiterates* its request to the Committee on Conferences that it consult those bodies that have consistently utilized less than the applicable benchmark of their allocated resources for the past three years, with a view to making appropriate recommendations in order to achieve the optimum utilization of conference-servicing resources, and urges the secretariats and bureaux of bodies that underutilize their conference-servicing resources to work more closely with the Department for General Assembly and Conference Management of the Secretariat and to consider changes to their programmes of work, as appropriate, including adjustments based on previous patterns of recurring agenda items, with a view to making improvements in their utilization factors;

30. *Requests* the Chair of the Committee on Conferences to continue the practice of addressing a letter to the presiding officers of intergovernmental bodies based at duty stations other than New York if their utilization factor falls below the benchmark of 80 per cent;

31. *Notes* the successful completion of the capital master plan and that meeting room capacity has been fully restored, with the addition of three new rooms;

32. *Re-emphasizes* the need to continue to improve all conference facilities, including the videoconferencing infrastructure, in all four main duty stations and in the regional commissions, and in this regard requests the Secretary-General to report thereon no later than at the seventy-first session of the General Assembly;

33. *Requests* the Secretary-General to consult Member States on initiatives that affect the utilization of conference services and conference facilities;

34. *Welcomes* the measures taken to ensure access to and use of conference services and conference facilities for persons with disabilities, including the establishment of the Accessibility Centre, and encourages the Secretary-General to continue further efforts in this regard and to report thereon to the General Assembly at its seventy-first session;

35. *Requests* the Secretary-General to continue to address issues related to the accessibility of conference facilities as a matter of priority and to report thereon to the General Assembly at its seventy-first session;

III
Integrated global management

36. *Notes with appreciation* the efforts of the Secretary-General in the context of the integrated global management initiative to establish and implement in the four main duty stations common performance indicators and single information technology systems (such as gData, gDoc, gMeets and gText), and requests the Secretary-General to report thereon to the General Assembly at its seventy-first session;

37. *Recalls* paragraph 24 of the report of the Secretary-General, and requests the Secretary-General to complete internal reviews concerning accountability mechanisms and the clear delineation of responsibility between the Under-Secretary-General for General Assembly and Conference Management and the Directors-General of the United Nations Offices at Geneva, Vienna and Nairobi for conference management policies, operations and resource utilization, requests the Secretary-General to report thereon to the General Assembly at its seventy-first session, and in this regard recalls section III, paragraph 15, of its resolution 66/233 of 24 December 2011, section III, paragraph 2, of its resolution 67/237 of 24 December 2012, paragraph 38 of its resolution 68/251 of 27 December 2013 and paragraph 48 of its resolution 69/250;

38. *Notes* the initiatives undertaken in the context of integrated global management aimed at streamlining procedures, achieving economies of scale and improving the quality of conference services, and in this regard stresses the importance of ensuring the equal treatment of conference-servicing staff, as well as the principle of equal grade for equal work at the four main duty stations;

39. *Also notes* that the effects of workload-sharing in the context of global document management remain minimal, and requests the Secretary-General to continue to seek ways to promote workload-sharing among the four main duty stations and to report thereon to the General Assembly at its seventy-first session;

40. *Emphasizes* that the major goals of the Department are to provide high-quality documents in a timely manner in all official languages, in accordance with established regulations, as well as high-quality conference services to Member States at all duty stations, and to achieve those aims as efficiently and cost-effectively as possible, in accordance with the relevant resolutions of the General Assembly;

41. *Notes* that the pool of language professionals at duty stations is uneven in terms of language combinations, and requests the Secretary-General to continue his efforts to develop recruitment, subcontracting and outreach policies that take full account of these imbalances and to report thereon to the General Assembly at its seventy-first session;

42. *Requests* the Secretary-General to ensure that all language services are given equal treatment and are provided with equally favourable working conditions and resources, with a view to achieving the maximum quality of services, with full respect for the specificities of the six official languages and taking into account their respective workloads;

43. *Reiterates* the need for the Secretary-General to ensure the compatibility of technologies used in all duty stations and to ensure that they are user-friendly in all official languages;

44. *Takes note* of the progress made in the development and implementation of the conference management software gData, gDoc, gMeets and gText, and requests the Secretary-General to include all relevant information on their operation, maintenance and harmonization with existing systems, as appropriate, in the proposed programme budget for the biennium 2016-2017;

45. *Notes* the development of an experimental statistical machine translation system (Tapta4UN) to accelerate translation services for some categories of documents, and requests the Secretary-General to report on updates, including cost-benefit analysis and quality preservation and control, about this system to the General Assembly at its seventy-first session, through the Committee on Conferences;

46. *Reiterates* that the satisfaction of Member States is a key performance indicator in conference management and conference services;

47. *Requests* the Secretary-General to continue to ensure that measures taken by the Department to seek the evaluation by Member States of the quality of the conference services provided to them, as a key performance indicator of the Department, provide equal opportunities to Member States to present their evaluations in the six official languages of the United Nations and are in full compliance with relevant resolutions of the General Assembly, and requests the Secretary-General to report to the Assembly, through the Committee on Conferences, on progress made in this regard;

48. *Also requests* the Secretary-General to continue to explore best practices and techniques in client satisfaction evaluations, to seek a larger rate of response to surveys on quality and to report regularly to the General Assembly on the results achieved;

49. *Welcomes* the efforts made by the Department for General Assembly and Conference Management to seek the evaluation by Member States of the quality of

the conference services provided to them, taking into consideration comments and complaints raised by Member States either in writing or during meetings, and requests the Secretary-General to intensify his exploration of innovative ways to systematically capture and analyse feedback from Member States and Chairs and Secretaries of committees on the quality of conference services and to report thereon to the General Assembly through the Committee on Conferences;

50. *Requests* the Secretary-General to continue to seek evaluation of the quality of the conference services provided by the Secretariat through meetings held at least once a year, but not exceeding twice a year, guaranteeing that Member States are able to present their evaluations and seek information equally in any of the six official languages of the United Nations on any conference-related or language-specific matter;

51. *Also requests* the Secretary-General to keep the General Assembly and its Committee on Conferences apprised of progress made in achieving integrated global management and to provide accurate and up-to-date information on new initiatives falling under the purview of the Committee;

52. *Reiterates its request* that the Secretary-General provide in his next report on the pattern of conferences information about the financial savings achieved through the implementation of the integrated global management projects, as requested in section III, paragraph 4, of its resolution 63/248 of 24 December 2008, in section III, paragraph 12, of its resolution 64/230 of 22 December 2009, in section III, paragraph 14, of its resolution 65/245 of 24 December 2010, in section III, paragraph 14, of its resolution 66/233, in section III, paragraph 15, of its resolution 67/237, in paragraph 51 of its resolution 68/251 and in paragraph 63 of its resolution 69/250;

53. *Recalls* section VII of its resolution 69/274 A of 2 April 2015, and requests the Secretary-General to ensure that the implementation of flexible workplace strategies takes into account the needs of language staff in order to continue to ensure that the services provided to Member States meet the highest standard of quality;

54. *Welcomes* the integrated global management rule as an efficient approach, where feasible, to servicing meetings away from duty stations, and in this regard requests the Secretary-General to strengthen his efforts to realize further savings by rigorously applying the integrated global management rule to applicable meetings without jeopardizing the quality of services and to report thereon to the Committee on Conferences at its substantive session in 2016;

IV
Matters related to documentation and publications

55. *Emphasizes* the paramount importance of the equality of the six official languages of the United Nations;

56. *Underlines* that all the initiatives on the evolution of the working methods, including those introduced on a trial basis, shall comply with the principle of parity among the official languages of the Organization, with a view to preserving or enhancing the quality and scope of the services provided by the Secretariat;

57. *Emphasizes* the importance of multilingualism in the activities of the United Nations, and requests the Secretary-General to redouble his efforts to ensure full parity among the six official languages in accordance with General Assembly resolution 69/324 and to report thereon to the Assembly at its seventy-first session;

58. *Recalls* paragraph 69 of its resolution 69/250, welcomes the appointment of the Under-Secretary-General for General Assembly and Conference Management as the Coordinator for Multilingualism, responsible for the overall implementation of multilingualism Secretariat-wide, and emphasizes the need for the Department of Public Information to continue to inform the public about the importance of this principle;

59. *Emphasizes* that multilingualism, as a core value of the Organization, entails the active involvement and commitment of all stakeholders, including all United Nations duty stations and offices away from Headquarters;

60. *Recalls* paragraph 69 of its resolution 69/250, and requests the Secretary-General to submit to the General Assembly at its seventieth session detailed terms of reference for the Coordinator for Multilingualism containing, inter alia, key responsibilities, working modalities, tasks, priorities, a programme of work, reporting lines and anticipated support, in full compliance with relevant provisions of Assembly resolutions;

61. *Reaffirms* its decision in section IV of its resolution 64/230 that all reports adopted by the Working Group on the Universal Periodic Review of the Human Rights Council shall be issued as documents in all official languages of the United Nations in a timely manner before their consideration by the Council, in accordance with General Assembly resolutions 36/117 A of 10 December 1981, 51/211 A to E, 52/214, 53/208 A to E and 59/265, and requests the Secretary-General to ensure the support necessary to that effect and to report to the Assembly thereon at its seventy-first session;

62. *Recalls* section III, paragraph 5, of its resolution 55/222, and reiterates with concern its request that the Secretary-General ensure strict respect for the rules concerning the simultaneous distribution of documents in all six official languages as regards both the distribution of printed copies and the posting of parliamentary documentation on the Official Document System and the United Nations website;

63. *Stresses* that matters related to conference management, including documentation, fall within the purview of the Fifth Committee;

64. *Reiterates* the importance of the timely issuance of documents for the Fifth Committee;

65. *Welcomes* the efforts made by the Secretariat, in particular the Department for General Assembly and Conference Management, regarding the timely availability of pre-session documentation for the Fifth Committee in the six official languages of the United Nations, and encourages continued efforts by all stakeholders in this regard;

66. *Takes note* of the work done by the interdepartmental task force on documentation chaired by the Department for General Assembly and Conference Management in positively addressing the problem of issuance of documents for the Fifth Committee;

67. *Encourages* the Chairs of the Fifth Committee and the Advisory Committee on Administrative and Budgetary Questions to continue to promote cooperation between the two bodies in the sphere of documentation;

68. *Welcomes* the continued efforts of the task force to shepherd the submission of documents by the author departments of the Secretariat;

69. *Notes* that accurate, timely and consistent information provided by the Secretariat to the Fifth Committee during its informal consultations facilitates the decision-making process in the Committee;

70. *Emphasizes* the importance of enhancing accountability within the Secretariat for the timely production and delivery of documents by ensuring that managers are fully informed of their responsibilities;

71. *Requests* the Secretary-General to continue to include in the senior managers' compacts a new standard managerial indicator related to the timely issuance of official documentation to intergovernmental bodies and General Assembly committees and to report thereon in future progress reports on accountability;

72. *Also requests* the Secretary-General to include in the relevant sections of future budget proposals, under executive direction and management, an expected accomplishment of the Secretariat related to the timely submission of documentation needed for meetings of relevant intergovernmental bodies;

73. *Notes with satisfaction* that 98.5 per cent of the documents submitted on time and within the word limit were processed within four weeks by the Department for General Assembly and Conference Management at Headquarters, and stresses the importance of all the duty stations taking measures to reach their targets in this regard;

74. *Reaffirms* its decision in section III, paragraph 9, of its resolution 59/265 of 23 December 2004 that the issuance of documents in all six official languages on planning, budgetary and administrative matters requiring urgent consideration by the General Assembly shall be accorded priority;

75. *Reiterates its request* that the Secretary-General direct all departments of the Secretariat to include the following elements in their reports:

(a) A summary of the report;

(b) Consolidated conclusions, recommendations and other proposed actions;

(c) Relevant background information;

76. *Also reiterates its request* that all documents submitted to legislative organs, including the Committee on Conferences, by the Secretariat and intergovernmental and expert bodies for consideration and action have conclusions and recommendations in bold print;

77. *Notes with concern* that only 70 per cent of the author departments reached the compliance rate of 90 per cent in the timely submission of their reports to the Department for General Assembly and Conference Management, and reiterates its request that the Secretary-General enforce the slotting system more rigorously through a dedicated focus, such as the interdepartmental task force on documentation, and to report thereon to the Assembly at its seventy-first session;

78. *Urges* author departments to fully adhere to deadlines in meeting the goal of 90 per cent submission compliance, and requests the Secretary-General to ensure that documents submitted late do not adversely affect the issuance of documents submitted on time and in compliance with set guidelines;

79. *Requests* the Secretary-General to continue to report to the General Assembly on concrete measures taken by author departments and the Department for General Assembly and Conference Management to improve the predictability of document delivery and ensure accountability for the meeting of deadlines in order to ensure the timely issuance of documentation;

80. *Reiterates its request* in paragraph 91 of its resolution 69/250 that the Secretary-General provide information on the waiver process for documents that are submitted over the word limit;

81. *Emphasizes* the role of Member States and their intergovernmental bodies in determining the policies on conference management;

82. *Stresses* that proposals to change such policies are to be approved by Member States in their relevant intergovernmental bodies;

83. *Notes* that the Official Document System is the official digital repository of the United Nations, and encourages the Secretary-General to entrust the Office of Information and Communications Technology of the Department of Management, in consultation with other stakeholders, to consider means of modernizing the Official Document System user interface to ensure its accessibility in all six official languages of the United Nations;

84. *Requests* the Secretary-General to continue his efforts to upload all important older United Nations documents onto the United Nations website in all six official languages on a priority basis so that these archives will also be available to Member States and the general public;

85. *Also requests* the Secretary-General to take all measures necessary to ensure that the digitization of key documents in the Dag Hammarskjöld Library and in the main duty stations is completed in a timely manner, as appropriate;

86. *Further requests* the Secretary-General to present a proposal for the digitization of older important United Nations documents for consideration by the General Assembly no later than at the main part of its seventy-first session, outlining, inter alia, the definition of important older United Nations documents, as well as the scope and estimated quantity, cost and time frame, with close coordination among the relevant departments of the Secretariat;

87. *Expresses concern* that the anticipated lengthy digitization project may jeopardize the retention of historical knowledge and information in view of the delicate state and risk of breakage of many of the related documents;

88. *Requests* the Secretary-General to seek additional voluntary contributions for the digitization of important older United Nations documents, including by broadening the donor base and to report thereon in the context of the report requested in paragraph 86 above;

89. *Recalls* paragraph 104 of its resolution 69/250, and notes the increased use of digital recordings by other intergovernmental bodies, including the United Nations Commission on International Trade Law and the United Nations Industrial

Development Organization, and requests the Secretary-General to continue to report to the General Assembly in this regard;

90. *Stresses* that verbatim and summary records remain the only official records of the meetings of United Nations bodies;

91. *Reiterates* paragraph 105 of its resolution 69/250;

92. *Recalls* paragraph 5 of its resolution 49/221 B of 23 December 1994, and stresses that the timely issuance of verbatim records constitutes an important part of the services provided to Member States;

V
Matters related to translation and interpretation

93. *Requests* the Secretary-General to redouble his efforts to ensure the highest quality of interpretation and translation services in all six official languages;

94. *Underlines* that the translation of official documents of the Organization must be provided in all required languages and in due time, in full compliance with the rules of procedure of the respective legislative bodies;

95. *Requests* the Secretary-General to continue to ensure that the terminology used in the translation and interpretation services reflects the latest linguistic norms and terminology of the official languages in order to ensure the highest quality;

96. *Also requests* the Secretary-General to continue to maintain and update the global terminology portal in order to ensure its availability to United Nations staff, Member States and the general public with a view to achieving harmonization of the terminology used at all United Nations duty stations;

97. *Requests* the Secretary-General, as the Chair of the United Nations System Chief Executives Board for Coordination, to invite the heads of participating funds, programmes and specialized agencies of the United Nations system to consider using official United Nations terminology;

98. *Reaffirms* paragraph 110 of its resolution 69/250, and reiterates its request that the Secretary-General, when recruiting temporary assistance in the language services, including through the use of international or local contracts, as appropriate, ensure that all language services are given equal treatment and are provided with equally favourable working conditions and resources, with a view to achieving maximum quality of their services, with full respect for the specificities of each of the six official languages and taking into account their respective workloads;

99. *Requests* the Secretary-General to continue his efforts aimed at decreasing the vacancy rates for language professionals at the United Nations Office at Nairobi and to report thereon to the General Assembly at its seventy-first session;

100. *Also requests* the Secretary-General to continue his efforts to hold competitive examinations for the recruitment of language staff sufficiently in advance in order to fill current and future vacancies in the language services in a timely manner and to inform the General Assembly at its future sessions of efforts in this regard;

101. *Further requests* the Secretary-General to continue to make every effort to enhance access to competitive examinations for applicants in all regions by bringing, to the extent possible, examination sites closer to their locations in order to allow the greatest number of potentially qualified candidates to participate in them and to report to the General Assembly at its future sessions on progress made in this regard;

102. *Requests* the Secretary-General to continue to improve the quality of translation of documents into the six official languages, giving particular significance to the accuracy of translation;

103. *Reiterates* paragraph 8 of the annex to resolution 2 (I) of 1 February 1946 on the rules of procedure concerning languages, whereby all resolutions and other important documents shall be made available in the official languages and, upon the request of any representative, any other document shall be made available in any or all of the official languages;

104. *Stresses* the need to ensure the highest possible quality of contractual and in-house translation, and requests the Secretary-General to report on measures to be taken in this regard;

105. *Reiterates its request* that the Secretary-General provide, at all duty stations, adequate staff at the appropriate level, with a view to ensuring appropriate quality control for external translation, with due consideration of the principle of equal grade for equal work;

106. *Requests* the Secretary-General to apply common standards for the quality control of documents processed by external translators in all four duty stations in order to ensure high-quality translations in the six official languages of the United Nations, and to report thereon to the General Assembly at its future sessions;

107. *Also requests* the Secretary-General to ensure that the experience, lessons learned and best practices of the main duty stations in performing quality control of contractual and in-house translations, including on requirements relating to the number and appropriate level of staff needed to carry out this function, are shared among duty stations and regional commissions, as appropriate;

108. *Encourages* the Secretary-General to establish globally standardized performance indicators and costing models aimed at a more cost-effective strategy for the in-house processing of documents, and requests the Secretary-General to submit such information to the General Assembly at its seventy-first session;

109. *Notes with appreciation* the measures taken by the Secretary-General, in accordance with its resolutions, to address, among other things, the issue of the replacement of retiring staff in the language services, and requests the Secretary-General to maintain and intensify those efforts, including the strengthening of cooperation with institutions that train language specialists, in order to meet the needs in the six official languages of the United Nations;

110. *Notes* the need for energetic measures to avoid a disruptive shortage of applicants and a high turnover rate in the language career fields, particularly where rare language combinations are involved, and requests the Secretary-General to use the appropriate means to improve the internship programme, including through

partnerships with organizations that promote the official languages of the United Nations;

111. *Welcomes* the existing memorandums of understanding between the Organization and 22 universities as a way to strengthen the training of language professionals in order to improve the recruitment of qualified language staff, and requests the Secretary-General to continue his efforts to assess the appropriate number of memorandums of understanding in order to fulfil the needs of the Organization;

112. *Requests* the Secretary-General to make further concerted efforts to promote outreach programmes, such as traineeships and internships, and to introduce innovative methods to increase awareness of the programmes, including through partnerships with Member States, relevant international organizations and language institutions in all regions, in particular to close the wide gap in Africa and in the Latin American and Caribbean region, and to report thereon to the General Assembly at its seventy-first session;

113. *Notes* that the "African project" has the aim of establishing postgraduate university programmes in translation, conference interpreting and public service interpreting through centres of excellence on the African continent, and requests the Secretary-General to continue to report on the achievements of this project;

114. *Also notes* the difficulty of recruiting language professionals, in particular translators, at the main duty stations, particularly New York and Nairobi, and welcomes the efforts made by the Secretariat to raise awareness among all Member States and the general public of career opportunities in conference services, including through the increased use of social media;

115. *Further notes* the pilot project related to the out-posting to Vienna of translators from the French Translation Service in New York, and requests the Secretary-General to provide to the General Assembly at its seventy-first session updates on this matter, including on the quality of services, a cost-benefit analysis, information on workload-sharing and lessons learned;

116. *Notes with appreciation* the positive experience with language traineeships in training young professionals and in attracting them to the United Nations while enhancing the pool of qualified language professionals in language combinations that are critical for succession-planning purposes, and encourages the Secretary-General to continue his efforts in this regard;

117. *Notes* the difficulties in identifying and retaining qualified language professionals and the need to replenish the pool of language experts in order to prevent further negative impact on the capacity of the Secretariat to provide services in the six official languages of the United Nations;

118. *Requests* the Secretary-General to continue to improve and strengthen his initiatives related to training and to replenishing the language capacity of the Organization, including through the outreach programmes, to ensure sufficient capacity to address the interpretation and translation requirements of the Organization;

119. *Also requests* the Secretary-General to continue to liaise with permanent missions to identify outreach opportunities with universities, educational institutions and language learning centres located worldwide, in order to ensure the

continued availability of high-quality professional language services in the six official languages of the United Nations;

120. *Further requests* the Secretary-General to continue to improve and expand the list of universities having memorandums of understanding with the United Nations, ensuring the inclusion of universities, educational institutions and language learning centres located in all geographical regions, whenever possible;

121. *Requests* the Secretary-General to refrain from making any change of a substantive nature to agreed texts of both draft and adopted resolutions and to report thereon to the General Assembly at its seventy-first session;

122. *Recalls* section IV of its resolution 69/274 A, and requests the Secretary-General to keep the working conditions of interpreters under review.